

## One of India's leading producers of fertilizers and industrial chemicals,

We are transforming our business through focus on Collaboration beyond boundaries, Relentless Focus on Results, Innovation, and unflinching commitment to deliverables and promises.

We are looking for individuals who enjoy working outside their comfort zone and are ready to accept challenges. We believe in achieving excellence in whatever we do. For this we provide a great degree of support through a combination of best of the systems & processes, employees' capability building and their well-being.

We also place a considerable weightage to individuals who are proactive & self-motivated and have good inter-personal & social skills and have the ability to work in teams.

## **JOB DESCRIPTION**

Designation: Manager QA/QC Function: QA/QC

Location: K1 Taloja Sector: Manufacturing

Purpose of the Job:

To carry out Quality Control and Assurance testing of Industrial Chemicals, Petrochemicals, Explosives and Fertilizers in view of quality assurance of Raw material, In process composition and final Product, and development of suitable and worthy packing materials. Study and analysis of waste generated.

To ensure QUALITY of the PRODUCT manufactured and packing system to meet the required standards, by providing effective support to the plant operations, despatch with the ultimate aim to reduce customer complaints and Quality Cost

## Overview/ Responsibilities: As a < Sr Manager Production >, you will be expected to:

Key Accountabilities for the position	Major Tasks for the position
<ul> <li>Quality Analysis for all raw materials, final products, intermediates management, packing material and across the value chain of all products with quality department operation and proper communication.</li> <li>9K, 14K, 18K, USP, FDA, GLP &amp; NABL,etc documentation and record keeping</li> <li>Keeping and maintaining all analysers and equipment on operating mode</li> <li>Good Housekeeping</li> </ul>	<ul> <li>To plan the activities of the quality testing and lab functions.</li> <li>Qualitative Analysis of raw material, intermediate final products, waste, rejected, effluent and packing material</li> <li>Reagent storage and preparation.</li> <li>Assistance in Customer complaint redressal and closure of the complaints within the time frame</li> <li>Follow up for analytical services to internal as well as external customer with time frame.         Troubleshooting in analytical problems,     </li> </ul>



Laboratory Safety, health and Environment	<ul> <li>Follow up for effective maintenance program for the lab instruments and ensure their accuracy and availability</li> <li>To communicate and feed in SAP various QA/QC results for timely availability to all concerned</li> <li>Maintenance of House Keeping and implement recommendations for improving safety and environment standards</li> <li>following EHS &amp; QS objectives of the department</li> <li>Attend various training to acquire various skills related to process and utilities.</li> </ul>
Educational Qualifications	Total years of experience
BSc in Chemistry	Minimum 5-8 years working experience in Quality Assurance of Pharmaceutical industry

## Technical /Functional Expertise:

- Knowledge of Inorganic & organic chemistry & process technologies
- Knowledge In NABL/ FDA/GMP/FSSAI/GLP
- Knowledge of Instruments and instrumental analysis
- Knowledge in Lab Safety and Environment protection, chemical compatibility
- Knowledge in ISO 9K,14K,18K